

## **JOB DESCRIPTION – FAMILY NURSE PRACTITIONER**

<b>Summary:</b>	The Family Nurse Practitioner provides medical services within the scope of licensing, training and credentialing and operates under the direction of the Medical Director.
<b>Reports To:</b>	Medical Director
<b>Location:</b>	RCMS Medical – Gualala and Point Arena
<b>Exemption:</b>	Non-Exempt

***All Redwood Coast Medical Services employees are required to function within RCMS policies and procedures, meet the standards outlined in the employee handbook, and adhere to the code of conduct and the RCMS Mission Statement.***

***Employees are required to monitor their email and phone voice mail messages daily, and respond to all internal and external communications in an appropriate and timely manner.***

***RCMS employees are expected to represent RCMS in a professional, positive manner to the community at large, and are encouraged to participate in RCMS fundraising events.***

### **ESSENTIAL DUTIES**

- Provides primary medical patient care under an established set of protocols agreed upon and developed with the Medical Director.
- Uses prudent judgement when emergencies require action beyond established protocols.
- Works in a collegial relationship with physicians and PAs, consulting with them when necessary and sharing data and observations relative to optimum patient care.
- Refers patients and consults with specialists as appropriate.
- Maintains chart documentation, tracking and reporting systems as indicated for continuity of care.
- Directs Medical Assistants in performs medical procedures.
- Obtains the minimum number of hours of continuing medical education (CME) as required by the State licensing board. Additional CME or practice-related education is encouraged.
- Maintains full knowledge of nurse practitioner principles and techniques and a demonstrated ability to provide care within field boundaries.
- Maintains strict patient confidentiality.

### **OTHER ASSIGNED DUTIES**

- Assists in education and training of RCMS clinical staff.
- Participates in regular provider meetings to review patient care, protocols and procedures.

**EDUCATIONAL REQUIREMENTS**

- Graduate of an accredited school of nursing
- Maintain a current California RN license
- Possess Nurse Practitioner certification from an accredited association
- Must meet all credentialing requirements

**Americans With Disabilities Act Statement:** External and internal applicants, as well as position incumbents who become disabled, must be able to perform the essential position responsibilities as listed in this position description either unaided or with the assistance of a reasonable accommodation to be determined by the organization on a case by case basis.

I accept and can perform the essential functions of this job, with or without reasonable accommodations.

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Signed

\_\_\_\_\_  
Date